

MINUTES OF REGULAR MEETING OF THE TOWN BOARD OF THE TOWN OF HUNTER HELD ON TUESDAY, JANUARY 15, 2019 AT 6:30 PM AT THE TOWN HALL LOCATED ON RTE. 23A IN TANNERSVILLE, NEW YORK.

Present:	Daryl Legg	Supervisor
	David Kukle	Councilman
	Raymond Legg (left 7:30pm)	Councilman
	Sean Mahoney	Councilman
	Dolph Semenza	Councilman
	Corina Pascucci	Town Clerk
Others Present:	Lara Hamrah-Poladian	Secretary to Supervisor
	John Farrell	Superintendent of Highways
	Erika Bain	Hunter Area Ambulance
	Sgt. Robert Haines	Hunter Police Department
	Plus all names on attached listing.	

6:30 PM Audit annual reports

Discussion regarding improving the condition of Rusk Hollow Road.

Supervisor Legg makes a MOTION to close the annual audit meeting at 6:52 PM. Seconded by Councilman Semenza.

Ayes-5-

Noes-0-

AUDIT

The following vouchers were audited and approved for payment by the Town Board:

General Fund (TW) Voucher #456 through #485 in the amount of \$6,491.97

General Fund (TOS) Voucher #1066 through #1069 in the amount of \$3,794.05

Highway Fund (TW) Voucher #189 through #203 in the amount of \$13,308.00

Highway Fund (TOS) Voucher #1071 through #1075 in the amount of \$2,870.92

General Fund (TW) Voucher #1 through #12 in the amount of \$16,330.30

General Fund (SF1) Voucher #2001 in the amount of \$50,671.00

Highway Fund (TW) Voucher #1 through #2 in the amount of \$1,696.00

Landfill Closure Fund Voucher #1 through #5 in the amount of \$2,345.25

EXECUTIVE SESSION

Supervisor Legg makes a MOTION to go into Executive Session at 6:52 PM. Seconded by Councilman Mahoney.

Ayes-5-

Noes-0-

C. Pascucci and L. Hamrah-Poladian excused.

Supervisor Legg makes a MOTION to come out of Executive Session at 7:21 PM. Seconded by Councilman Mahoney.

Ayes-5-

Noes-0-

Supervisor Legg opens the regular meeting with the Pledge of Allegiance to the Flag at 7:21 PM.

MINUTES

Supervisor Legg makes a MOTION to approve minutes of Regular meeting 12/27 & 1/2/19 – Organizational meeting. Seconded by Councilman Semenza.

Ayes-5-

Noes-0-

POLICE - Monthly report acknowledged.

Town of Hunter Police Department

Monthly Report

December 2018

Calls for service:	114
Arrests made:	8
Criminal charges levied:	9
Criminal complaints:	18
Non-criminal complaints:	63
Assists to other agencies:	15
Uniform traffic tickets:	47
Parking tickets:	1
Accidents investigated:	8
Report requests:	1 = \$10.00

Town of Hunter Police Department

Yearly Report

2018

Calls for service:	1387
Arrests made:	35
Criminal charges levied:	55
Criminal complaints:	126
Non-criminal complaints:	876
Assists to other agencies:	178
Uniform traffic tickets:	270
Parking tickets:	782
Accidents investigated:	60
Report requests:	26 = \$264.00

Discussion – putting towing services for mountain road and back mountain road out to bid. Sgt. Haines suggests making the contract for parking complaints within the Town of Hunter. Supervisor Legg states that the contract period will be April to April and the board will put something together for the February meeting.

ASSESSOR - Monthly report acknowledged.

MEMO TO: Supervisor and Town Board

FROM: The Assessor's Office

SUBJECT: Monthly Report

DATE: January 9, 2019

There were 24 Parcel Transfers this month. 10 were Arm's length Sales listed below.

1 Parcels Combinations.

0 Parcel Splits.

0 Lot Line Adjustments.

4 Grid Changes.

3 Parcel Revisions.

Update photos are being taken at this time.

Information for the new STAR requirements is available in my office.

Data for the 2019 Assessment Roll is being collected at this time

Renewal exemptions are being returned at this time.

The exemption filing dead line date is March 1, 2019

NOTE: 193601= Village of Hunter 193601= Village of Tannersville 193689= Town of Hunter

- | | | |
|------------------------------|----------------------------|---------------------------|
| 1. 193601 164.05-6-11 | 12. 193689 164.09-6-12 | 23. 193689 167.00-1-4 ALS |
| 2. 193601 163.08-1-18 | 13. 193689 164.72-6-7 ALS | 24. 193689 209.00-1-17 |
| 3. 193601 164.06-2-9.2 ALS | 14. 193689 209.00-2-20 ALS | |
| 4. 193601 164.15-5-1.204 ALS | 15. 193689 196.00-2-9.1 | |
| 5. 193603 182.05-1-52 ALS | 16. 193689 196.00-2-10 | |
| 6. 193603 166.17-2-9 ALS | 17. 193689 181.11-1-12 | |
| 7. 193603 166.18-1-39 | 18. 193689 182.00-3-19.12 | |
| 8. 163603 166.18-1-40 | 19. 193689 166.00-6-5 ALS | |
| 9. 193689 164.73-9-1 | 20. 193689 181.11-1-5 | |
| 10. 193689 183.10-5-8 | 21. 193689 164.09-7-6 | |
| 11. 193689 164.09-6-12 ALS | 22. 193689 164.09-7-6 ALS | |



Mark Hommel

Assessor

AMBULANCE-Monthly report acknowledged. No electronic copy provided.

E. Bain states that she is hopeful that the ambulance will be ready for pickup tomorrow.

Supervisor Legg makes a MOTION to accept ambulance payroll as submitted (budget cycle). Seconded by Councilman Semenza.

Ayes-5-

Noes-0-

Discussion on thank you ad (tabled from December 2018).

Supervisor Legg makes a MOTION to authorize the ambulance department to advertise their thank you notice in the Mountain Eagle, Catskill Daily Mail, Pioneer and Pennysaver at a cost of under \$500.00. Seconded by Councilman Kukle.

Ayes-5-

Noes-0-

Supervisor Legg makes a MOTION to authorize ALS contract 2019. Seconded by Councilman Semenza.

Ayes-5-

Noes-0-

CODE ENFORCEMENT-Monthly report acknowledged.

TOWN OF HUNTER

OFFICE OF CODE ENFORCEMENT

MONTHLY REPORT OF ACTIVITIES DECEMBER 2018

- 3 Building Permits Issued
- 1 Building Permit Renewals
- 2 Certificate of Occupancy Searches Performed
- 3 Certificates of Occupancy Issued
- 4 Certificate of Compliance Issued
- 0 Sewer Inspections
- 1 Notice of Violation / Stop Work
- 0 Sign Permits Issued or Renewed
- 0 Demo Permits Issued
- 1 Complaints Received
- 0 Timber Harvesting Permits
- 0 Small Scale Mining Permits
- 0 Fire / Property Maintenance Inspections

Acknowledged receipt of Title 19 info from NYS DOS

Acknowledged correspondence to/from dept. RE: inspection of Haines Falls property

Acknowledged J. Nihan email RE: HF Auto

Acknowledged letter from J Boyle w/questions RE: medical evaluation memo & attendance @ TB mtgs memo
Supervisor Legg states that a memo was sent to all Department Heads stating that they must attend Town Board meetings.

PLANNING -Monthly report acknowledged.

Town of Hunter Planning Board

Monthly MEETING Report

JANUARY 2019

Tuesday, January 8th, 2018. Regular meeting at 7:00PM - 12 people in attendance*

S. Killourhy - Chairperson

M. Czermerys –Deputy Chairman - ABSENT

S. Friedman

J. Michaud

C. Knopp

A. Dale

R. Haines

D. Senterman (alt)

B. Welch (alt)

-- Not official minutes; report prepared for Town Board— Attendance includes 2 Town Board Members*

PUBLIC HEARING: Twilight Cottagers Waste Water Site Plan: Maintenance Driveway:

S. Killourhy opens the public hearing at 7:09 PM. Susan Dunn speaks and reads attached letter. S. Killourhy reads the attached emailed letter. S. Killourhy closes the public hearing at 7:16PM.

OLD BUSINESS:

1) Twilight Cottagers Waste Water Site Plan: Maintenance Driveway: Haines Falls. Alan Tavenner of Delaware Engineers presents the updated Site plan for the driveway off of Sunset Park Rd. The Board ackns rcv'd SEQR Full EAF, Site plan maps, NYSDEC Construction schedule approval (July 2018), NYSDEC SPDES Permit (Sept. 2018/ 21+ pages). S. Killourhy states this is a Type 1 action under SEQR. The Board reviews the proposed action: *For the construction period, the driveway will have heavy use. After the project construction is completed use of the driveway will be limited. It is expected that sludge will be removed twice per year by a tank truck: once just after the Fourth of July, and a second time after Labor Day. Inspection visits are done once per day Regular maintenance visits (raking) will occur once or twice per week and more during periods of heavy use.* The Board request that a stop sign be place on the north side of the driveway for exiting onto

Sunset Park Rad and that additional signage be added at the applicant's discretion stating that it is private property, etc. The Board notes that the applicants should present the proposed sign to the Code Enf. Officer to ensure its legality. A. Tavenner states that the Road shall be graded and plantings will be done on the South side of the slope to stabilize. The Board states that the applicants shall clear the view to the south of the road so that line of sight is visible from both the driveway and traffic on Sunset Park Rd. The Board completes Part 2 and 3 of the full EAF.

MOTION: by R. Haines for a negative declaration. Seconded by D. Senterman. Unanimously carried.

MOTION: by S. Friedman to approve the updated site plan of the maintenance road with the conditional requests. Unanimously carried.

2) Haines Falls Auto Site Plan Review: Haines Falls – R. France & M. Schmitt presenting

SEQR – Type I action – Coordinated review continued. The Board reviews the final draft of the HFA hours of operation. A **SPEACIAL MEETING has been scheduled for Tues. Jan 22, 2019 at 6PM at the** Town Hall for SEQR final review & Determination of significance.

NEW BUSINESS:

3) Diamond Notch Farm Apartments Site Plan; Sketch plan: Lanesville – R. Manuszak not in attendance. The Board ackns rcv'd application, SEQR Short EAF, Site plan map. The Board reviews the application to convert the upstairs of a horse barn to 2 one-bedroom apartments, with separate interior entrances. The applicant has shown adequate parking for 2 cars per apartment. S. Killourhy states this is an UNLISTED action under SEQR. **The public hearing is scheduled for the Feb. 5th, 2019 meeting.**

~The next Regular Planning Board Meeting will be on Tuesday February 5th, 2019 at 7:00 PM~

**TOWN OF HUNTER PLANNING BOARD
JANUARY 2019**

GREENE COUNTY PLANNING BOARD:

The Planning Board is pleased that **Andrew Dale** has expressed interest in becoming the Town of Hunter representative for the Greene County Planning Board.

SPECIAL MEETING for the Haines Falls Auto Site Plan.

The Special meeting is scheduled for Tues. Jan. 22, 2019 at 6:00 PM at the Town Hall. The purpose of the meeting: Haines Falls Auto Site Plan, SEQR review & determination of significance.

Request to Attend the Saratoga County Planning & Zoning Conference

Wed. February 6th, 2019 Full day.

Budgeted for full Board to attend, however not all can attend and is open to any Town Board members that would like to attend.

Councilman Kukle makes a MOTION to appoint Andrew Dale-Greene County Planning Board. Seconded by Councilman Mahoney.

Ayes-4- Noes-0- Absent-1- (Councilman Legg)

Councilman Semenza makes a MOTION to authorize attendance @ Planning conference 2/6/19. Seconded by Supervisor Legg.

Ayes-4- Noes-0- Absent-1- (Councilman Legg)

Acknowledged special mtg Haines Falls Auto 1/22 @6pm.

HAINES FALLS AUTO

Discussion – escrow.

Supervisor Legg states that the escrow balance is \$228.00 and will have to be funded by Mr. France to bring it back to \$5,000.

Councilman Mahoney feels that the board should wait to see what the bills total after this final meeting on 1/22/19.

Councilman Mahoney makes a MOTION to authorize the Supervisor to send a letter regarding the escrow based upon conversations with the Town Attorney. Seconded by Councilman Kukle.

Ayes-4- Noes-0- Absent-1- (Councilman Legg)

LICENSES

Councilman Semenza makes a MOTION to extend the Scrap and Junkyard licenses for Haines Falls Auto to the third Tuesday in February. Seconded by Councilman Kukle.

Ayes-4- Noes-0- Absent-1- (Councilman Legg)

LANDFILL/SOLAR Acknowledged receipt of sample benchmarking resolution (tabled from Dec mtg)

Supervisor Legg offers RESOLUTION #1 of 2019, Adopting An Energy Benchmarking Policy For Certain Municipal Buildings In The Town Of Hunter. Seconded by Councilman Mahoney.

Ayes-4- Noes-0- Absent-1- (Councilman Legg)

It was noted that several solar documents are being reviewed by the Town Attorney.

PRIVILEGE OF THE FLOOR

James Nihan asks if inspections have been done at Haines Falls Auto by the Code Enforcement Officer.

Supervisor Legg believes that the Code Enforcement Officer is current on those inspections.

Margaret Nihan asks if engineers were going to look at Sunset Park Road, she references a letter from Grant & Lyons dated 6/5/2018.

Discussion on heavy traffic loads on Sunset Park Road from Haines Falls Auto and Twilight Park.

Councilman Mahoney asks the board members if they want to revisit how this traffic affects Sunset Park Road and if the engineering fees should be paid by both Haines Falls Auto and Twilight.

Town Board states that John Farrell, Highway Superintendent, shall interact with Sarah Killourhy, Planning Board Chair, and if the Planning Board deems an engineer is necessary than the cost should be shared between the two entities.

J. Farrell states that he will speak to S. Killourhy tomorrow.

Meeting paused at 8:05 PM to place new batteries in the recorder.

SPECIAL MEETINGS

Special meeting to be held on Tuesday, January 22, 2019 at 5PM at the Town Hall to discuss the Draft Comprehensive Plan.

Special meeting to be held on Thursday, January 24, 2019 at 5PM at the Town Hall with the Villages of Tannersville and Hunter to discuss highway departments.

GOLF TOURNAMENT

Discussion on holding a golf tournament in May to raise funds for the Greene County Women's Cancer League. Board members to proceed forward with this and discussions are to be held with the Hunter Foundation.

GRANTS

Town Board acknowledged decision to apply for Doppelt Family Trail Development fund (@ Organizational mtg).

NYC DEP

Acknowledged information from Councilman Kukle RE: Streamside Acquisition program meeting

CHARTER COMMUNICATIONS

Acknowledged receipt of franchise revenue \$14,601.99 for 3rd quarter 2018.

JUSTICE COURT-Monthly report acknowledged. No electronic copy provided.

ANNUAL REPORTS – audited on this date at 6:30 pm.

Supervisor Legg makes a MOTION to acknowledge annual reports submitted by Town Clerk; Ambulance; Animal Control; Planning; Justice Court. Seconded by Councilman Semenza.

Ayes-4-

Noes-0-

Absent-1- (Councilman Legg)

BOOKKEEPING

Councilman Semenza makes a MOTION to authorize the Supervisor to sign engagement letter for 2018 AUD with STAC. Seconded by Councilman Mahoney.

Ayes-4-

Noes-0-

Absent-1- (Councilman Legg)

ASSOCIATION OF TOWNS

Acknowledged information read at first 2019 Town Board Meeting.

TOWN HALL/NYMIR

Acknowledged report Hartford Steam Boiler-status now closed, item(s) addressed (thermostat)

BUILDINGS AND GROUNDS

Councilman Mahoney states that some Town Board members took a tour of the Town Hall and Highway garages. He states that a lot of space is being used inefficiently.

Discussion on hiring a professional to see how the Quonset hut and the other garage could be better used.

Supervisor Legg states that the board has once before gotten an estimate for securing and closing in the other garage.

Discussion on integrity of existing structures.

J. Farrell states that the space is being used to store equipment that should not be left outside.

Board will discuss this further to address needs and see what is salvageable.

TRANSFERS/BUDGET MODIFICATIONS

Councilman Semenza Legg makes a MOTION to authorize all on attached listing effective 12/31/18. Seconded by Councilman Kukle.

Ayes-4-

Noes-0-

Absent-1- (Councilman Legg)

Supervisor Legg makes a MOTION to adjourn at 8:38 PM. Seconded by Councilman Semenza.

Ayes-4-

Noes-0-

Absent-1- (Councilman Legg)

Corina Pascucci, Town Clerk, RMC
Town of Hunter